

Communication No. 2377

Figure Skating

Frankfurt Seminar – July 4-11, 2021

The Seminar remains subject to the ISU Council's confirmation in due time that the pandemic developments allow the safe staging of the Seminar and consequently the lifting of the ISU Council imposed restrictions as per ISU Communication 2362, point 6

1. RE-CERTIFICATION

Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance to the Frankfurt Seminar 2021 – re-certification program.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted.

However, please note that, as done in the previous seasons, at all ISU Figure Skating Championships (ISU European Figure Skating Championships, ISU Four Continents Figure Skating Championship, ISU World Junior Figure Skating Championships, ISU World Figure Skating Championships, ISU World Synchronized Skating Championships and the ISU World Junior Synchronized Skating Championships) as well as the ISU Grand Prix of Figure Skating Final (Senior & Junior), the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized Seminar for those functions, hence counting towards the fulfilment of such requirement (Rule 414, paragraph 4.c), Rule 415, paragraph 4. c), Rule 416, paragraph 3.d), Rule 417, paragraph 6 for the Officials Concerned. Synchronized Skating Technical Controllers and Technical Specialist, per Rule 904, paragraph 4.c), Rule 905 paragraph 4.c), will have recertifications conducted via Webinar. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at ISU Figure Skating Championships within the time limitation according to the respective Rule, do not need to attend the Frankfurt Seminar 2021 for re-certification.

These Seminars will be held from July 4 to 7, 2021 for Single Skating, Pair Skating, Ice Dance and Synchronized Skating. See also Section 9 for detailed travel information included in this Communication.

2. “NEW” INTERNATIONAL TECHNICAL CONTROLLERS AND/OR TECHNICAL SPECIALISTS

Nomination of ‘new’ International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar

In 2021 a limited number of ‘new’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘new’ participants in the Frankfurt Seminar 2021 will be limited according to disciplines and according to experiences of service within their national events. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective Technical Committees in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members are requested to complete the attached application form (Appendix B) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications will not be accepted.

Candidates proposed as ‘new’ may be entered and accepted in only one discipline for the 2021 Seminar.

These Seminars will be held from July 4 to 10, 2021 for Single Skating, Pair Skating, Ice Dance and Synchronized Skating. See also Section 9 for detailed travel information included in this Communication.

3. PROMOTION TO BECOME AN ISU TECHNICAL CONTROLLER OR TECHNICAL SPECIALIST

Nomination of International Technical Controllers and/or Technical Specialists for promotion to become an ISU Technical Controller or ISU Technical Specialist

Technical Controllers/Technical Specialists currently listed as “International”, who fulfill the requirements of Rule 414, paragraph 3.a), b) and c), Rule 415, paragraph 3.a), b) and c), respectively Rule 904, paragraph 3.a), b) and c) and Rule 905, paragraph 3.a), b) and c), may enter the Seminar for promotion purposes to become an ISU Technical Controller or ISU Technical Specialist.

Participation in more than one discipline will not be accepted.

The ISU Vice President, the ISU Sports Director of Figure Skating and respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such candidates. ISU Members wishing to nominate candidates from their Federation for promotion must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted.

In 2021 a limited number of ‘promotion’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘promotion’ participants in the Frankfurt Seminar 2021 will be limited according to disciplines and according to experiences.

These Seminars will be held from July 4 to 10, 2021 for Single Skating, Pair Skating, Ice Dance and Synchronized Skating. See also Section 9 for detailed travel information included in this Communication.

Should a “Promotion Candidate” not be accepted, the candidate’s application will be automatically registered as a “re-certification” candidate in order to maintain their current status. Verification of participation of the candidate should be confirmed by the ISU Member.

4. SYNCHRONIZED SKATING NATIONAL TECHNICAL CONTROLLERS AND /OR TECHNICAL SPECIALISTS **Nomination of National Technical Controllers and/or Technical Specialists for Synchronized Skating education purposes**

ISU Members, who do not have the possibility within their country, to educate properly the Technical Controllers/Technical Specialists in Synchronized Skating, can enter such persons to the 2021 Frankfurt Seminar at own costs. A minimum of five (5) candidates is mandatory to confirm this additional Seminar. This Seminar is not for promotion purposes and will only substitute a National Seminar with the result of a National qualification. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

This Seminar will be held from July 4 to 7 2021 for Synchronized Skating. See also Section 9 for detailed travel information included in this Communication.

ISU Members wishing to nominate candidates from their Federation must complete on behalf of the candidate(s) the attached application form (Appendix D) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted.

5. FIRST APPOINTMENT OF INTERNATIONAL JUDGES **ISU Seminars and ISU Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and Synchronized Skating**

In line with Rule 413, paragraph 1.c) and d) and Rule 903, paragraph 1.d) and e), the ISU is including into the Frankfurt Seminar the ISU Seminars and ISU Examinations for the first appointment of International Judges for the Single & Pair Skating and Ice Dance for those persons who might be nominated by their ISU Members provided the respective candidates fulfill the requirements of Rule 413, paragraph 1. and /or Rule 903, paragraph 1.

These ISU Seminars and ISU Examinations will be held on July 7 to 11, 2021 and will be conducted in the disciplines Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season 2021/22. See also paragraph 9 for detailed travel information.

ISU Members wishing to nominate candidates from their Federation for these ISU Seminars and ISU Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix E) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted. The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

To maintain the high level and quality of the Seminar we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

The Vice President of Figure Skating, Sports Director and, and the respective Technical Committees reserve the right to limit the number of candidates attending the first appointment Seminar for International Judges.

These ISU Examinations to become an International Judge will consist of two parts:

- a written part including true or false and multiple-choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2018 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements, evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations are announced by the Technical Committees.

See also Section 9 for detailed travel information included in this Communication.

6. Seminars and Examinations for first appointment of International and ISU Referees

In line with ISU Rule 412, paragraphs 1.d) (ii) and e) and 3.d) (ii) and e), and Rule 902, paragraphs 1.d) ii) and e) and 3.d) ii) and e), the ISU is including into the Frankfurt Seminar the Seminar and Examinations for first appointment of International and ISU Referees for those Judges and Referees who might be nominated by their ISU Members provided the respective candidates fulfil the requirements of the respective Rules 412 paragraph 1 or 3 or Rule 902, paragraphs 1 or 3.

This Seminar and Examinations will be held July 7 to 11, 2021 and covers all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. This Seminar is the only ISU Seminar and ISU Examination for first appointment of International and ISU Referees for the season 2021/22. See also Section 9 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. ISU Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examination must complete, on behalf of the candidate(s), the attached application form (Appendix F) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar, we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience.

- The Examinations to become an International Referee and on ISU Referee will consist of two parts:
- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2018 as well as pertinent ISU Communications, Handbooks and Manuals
 - a practical examination, based on a “competition simulation” including Initial Judges Meeting and Round Table Discussion.

The criteria to pass the written part of this ISU Examination are established by the respective Technical Committees.

See also Section 9 for detailed travel information included in this Communication.

7. DATA and REPLAY OPERATOR SEMINAR

In 2021 a limited number of ‘new’ candidates for training will be accepted. ISU Members wishing to nominate Data and Replay Operators must complete, on behalf of the candidate(s), the attached application form (Appendix G) confirming that the established criteria have been and will be met. The

application shall be submitted to the ISU Secretariat **no later than April 14, 2021**. Late applications cannot be accepted. All expenses are the responsibility of the ISU Member of the candidate or the candidates themselves. Should they attain an ISU recommendation, the ISU will cover the cost of attendance to the current 2021 Global Seminar.

This Seminar will be held from July 6 to 10, 2021.

See also Section 9 for detailed travel information included in this Communication.

8. ST Sport Service Calculation Software Release Seminar

The ISU and ST Sport Service will provide an in-service seminar in relation to the release of the new calculation software. Three (3) Seminars will be provided. Each Seminar will last 1.5 days. The schedule will be as follows:

- Seminar 1 – July 5-6, 2021
- Seminar 2 – July 7-8, 2021
- Seminar 3 – July 9-10, 2021

Each Seminar will cover the same content in relation to the software update. To maximize the interaction with the moderators, attendance will be limited for each Seminar. ISU Members will be allowed to attend 1 Seminar and with a maximum of 2 representatives.

All expenses are the responsibility of the ISU Member

9. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2021

9.1 Accommodation and Full Board

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Re-certification of their status as **ISU Technical Controller/ISU Technical Specialist** for the duration of the individual Seminar during the days as indicated in the travel information.
- Candidates successful in achieving the status of ISU Technical Controller/ISU Technical Specialist may submit their receipts for room and board to the ISU Secretariat.

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants for:

- Judges' Seminar for first appointment (International);
- TC/TS candidates who are not successful in achieving promotion to ISU status
- TS/TC re-certification with the status "International";
- SyS Seminar "National Technical Controller / Technical Specialists
- Data and Replay Operators.
- ST Sport Service Calculation Software Release Seminar

ISU Members, who cancel participation after June 20, 2021, will need to cover the usual "no show fee", which is 80% of the hotel rate of the concerned person(s).

9.2 Travel Expenses

The ISU will ONLY cover the travel expenses for candidates who are attending the following Seminars:

- Re-certification as ISU Technical Controller/Technical Specialist

Attendees will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the Seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of CHF 100;
- Participants from Europe: up to a maximum of CHF 200;
- Participants from North America, South Africa and Asia: up to a maximum of CHF 500;
- Participants from Australia and Oceania: up to a maximum of CHF 800.

ISU Members with candidates who have successfully passed the examination in becoming ISU Technical Controller / Specialist may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 4 months of the end of the Seminar at the latest.

9.3 Travel Information for Arrival and Departure Dates

The opening of the respective Seminars will be:

- Sunday – July 4, 2021 – 18:00 hours
 - Recertification TC/TS – All Disciplines
 - “new” International TC/TS – All Disciplines
 - Promotion TC/TS – All Disciplines
- Wednesday – July 7, 2021 – 18:00 hours
 - International Judges Referees– First Appointment – All Disciplines
 - Promotion Referees

- a) Technical Controller/Technical Specialist Seminars – for re-certification:
For Singles, Pair Skating, Ice Dance and Synchronized Skating
Arrival by 18:00 hours on Sunday July 4, 2021
Departure after 14:00 hours on Wednesday, July 7, 2021
- b) Technical Controller/Technical Specialist Seminars – for New and Promotion
For Singles, Pair Skating, Ice Dance and Synchronized Skating
Arrival by 18:00 hours on Sunday July 4, 2021
Departure after 12:00 on Saturday, July 10, 2021
- c) Judges, Referee Seminar for first appointment - International:
Arrival by 18:00 hours on Wednesday, July 7, 2021
Departure after 12:00 hours on Sunday, July 11, 2021
- d) Referee – ISU Promotion
Arrival by 18:00 hours on Wednesday, July 7, 2021
Departure after 12:00 hours on Sunday, July 11, 2021
- e) National Technical Controller/Technical Specialist Seminar for education purpose (SyS):
Arrival by 18:00 hours on Sunday, July 4, 2021

Departure after 14:00 hours on Wednesday, July 7, 2021

f) Data Replay Operators

Arrival on Monday July 5, 2021

Seminar commences on Tuesday – July 6, 2021 at 9:00 AM

Departure after 12:00 Noon on Saturday – July 10, 2021

g) ST Sport Service Seminar

Seminar 1

Arrival – afternoon/evening - Sunday - July 4, 2021

Seminar commences on Monday, July 5, 2021 - 9:00 AM

Departure after 12:00 Noon on Tuesday – July 6, 2021

Seminar 2

Arrival – afternoon/evening - Tuesday - July 6, 2021

Seminar commences on Wednesday, July 7, 2021 - 9:00 AM

Departure after 12:00 Noon on Thursday – July 8, 2021

Seminar 3

Arrival – afternoon/evening - Thursday - July 8, 2021

Seminar commences on Friday, July 9, 2021 - 9:00 AM

Departure after 12:00 Noon on Saturday – July 10, 2021

Language

The Seminars will be conducted in **English**.

Tubbergen,
February 24, 2021
Lausanne,

Jan Dijkema, President

Fredi Schmid, Director General